

**REMOVAL APPLICATION**

<b>PART 1 SERVICE PARTICULARS</b>			
Service No	Rank	Family Name	Given Names
Village District Sub-district			
Old Unit	Location	New Unit	Location

Date of enlistment ..... Date due for re-engagement/ retirement .....  
(Strike out as applicable. If less than one year of current engagement unexpired, re-engagement must be effected).

Authority for transfer/discharge ..... Date .....  
Reason for removal if other than normal reposting/discharge (if removal is on discharge complete Part 7)

<b>PART 2 FAMILY PARTICULARS</b>			
<b>PARTICULARS PF MARRIAGE</b>			
Name of wife	Date of Marriage	Place of marriage	
<b>PARTICULARS OF CHILDREN</b>	<b>NAME</b>	<b>SEX</b>	<b>AGE</b>
	.....	.....	.....
	.....	.....	.....
	.....	.....	.....
	.....	.....	.....
	.....	.....	.....

<b>PART 3 FUNITUER AND EFFECTS</b>
Value K..... (inventories attached) Date uplifted .....
Address from .....

<b>PART 4 MOVEMENT</b>
I have been allocated Army quarter ..... at ...../ or Subsequent upon the termination of my service I request that my family and effects be moved..... .....to .....
At Department expense. The type of transport required is .....
From .....to..... by (boat, road, air, etc).

<b>PART 5 PRIVATE MOTOE VEHICLE</b>			
Make	Year	Type Reg	No Tare

I propose to drive from ..... to .....

And /or have vehicle transportation from.....

**PART 6**

**CERTIFICATES**

If I have less than one year's residual service in my current engagement when allocated a married quarter, I must re-engage in advance for further period of two years, to be eligible for removal at department expense.

I certify that the following particulars are correct.

..... (Date) ..... (Signature of member)

To the best of my knowledge the information given in this application is correct and where necessary re-engagement has been effected:

..... (Date) ..... (Signature)

**PART 7 DECLARATION ON TERMINATION OF SERVICE**

(i) I Declare that my address on enlistment was:

Village ..... District ..... Sub- district.....

(ii) It is my intention, on termination of my service, to live at:

Village ..... District ..... Sub-district.....

Because .....

I understand to refund the cost of removal in the event of my failure to complete my engagement or circumstances in which I will not qualify for a Removal on the discharge.

In the event of my re-engaging after the removal has taken place I understand that I will be responsible for any excess cost for removal:

- a. from my old station to the address given in part (iii); plus
- b. from the address given in part 7 (ii) to my new station; les
- c. from my old station direct to my new station.

..... (Date) ..... (Signature)

**PART 8 ACTION/ APPROVAL**

Date logged for Uplift Action taken

**DISTURBBANCE ALLOWANCE**

Value of Effects	Amount of Disturbance Allowance	Disturbance Allowance Approved	Not Approved
			<input type="checkbox"/> ..... (Date) ..... (Signature)

REMOVAL SECTION. The following is approved:

Removal of the member's wife, family.....from pickup point of transport nearest to.....

To .....and from ..... To ..... By air, plus.....

Kilos excess baggage, in addition to the airlines free allowance.

Removal of member's wife, family ..... by air from .....to .....

Plus .....kilos excess baggage, in addition to the airlines free allowance and from ..... to pick up Poi t of public transport nearest .....

Removal of member's effects from .....to.....A request for uplift has not been received. Removals Section requires 21 to 28 days notice of uplift.

Removal of member's private motor vehicle by the most economical means from .....to.....

(Bills of lading may be issued; however, the member is responsible for all arrangements.)

The member may elect to drive his vehicle from .....to.....and claim mileage allowance in Accordance with.

The member may elect to sell his vehicle in lieu of transportation to ..... and claim loss on sale.

The member is to contact his UPR for advice on the submission of claims in respect of this removal.

A copy of this Removal Application is to accompany all claims submitted relevant to this removal, to the DFPM.

FINANCIAL APPROVAL		APPROVAL	
Approved [ ]	Not Approved [ ]	Approved [ ]	Not Approved [ ]
..... (Date)	..... (Signature)	..... (Date)	..... (Signature)